



THE RIDLEY FAMILY CHARITY

Registered Charity Number: 1150706

Grant Application Form

The information on this form will help us process your application. Please tick here to confirm you have read the criteria, and that you do meet the charity requirements.

Q1. Contact details

Name of group/organisation:

Address of group/organisation

Postcode of group/organisation

Daytime Phone Number

Evening Phone Number

Email Address

The first contact person should be someone from your organisation who can discuss the application. Please give an alternative person in case the first contact person is unavailable.

First contact person

Second contact person

Name

Name

Position

Position

Daytime phone number

Daytime phone number

Evening phone number

Evening phone number

Email address

Email address

About your group/organisation

Q2. What type of group/organisation are you?

Unregistered community group/club/society:

Registered charity:

Registered Charity Number:

Other (please state):

Do you have a Constitution or a set of rules? YES / NO

Q3. When did your group start? Please give date

Q4. What does your group or organisation do?

Q5. Does your group/organisation work within South East Northumberland?
Please state postcode(s) of where activities take place. (*Charities must be based and operating mainly, but not exclusively, within South East Northumberland to meet the criteria.*)

Q6. How would you describe the people you mainly work with (tick all that apply)?

Children under 16

Young people under 25

Older people over 55

Disabled people

People of minority ethnic origin

Women

Other (please state)

Q7. How many people take part in your group/organisation's activities each year?

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Q8. How many people are involved in running your group/organisation?

Management Committee members

Full-time staff

Part-time staff

Volunteers (not including Management Committee)

Q9. What is your organisation's income?

Financial Year	(please state)
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Income £	Expenditure £	Reserves £
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About the project you are asking for a grant for

Q10. Describe the project or activity you want the grant for

Q11. Why is the project needed?

Q12. How will you know if the project is a success?

Money

Q13. How much will the project cost in total?

Amount in £

Q14. Where will the money come from? (Please indicate money already secured with an "S")

Ridley Family Charity £

Other £

Q15. What are you asking us to fund with the grant?

Item	Total Cost	Requested from Ridley Family Charity
	£	£
	£	£
	£	£
	£	£
	£	£
	£	£
Grand Totals	£	£

Administrative information

Q16. Contact details for someone who will be an independent referee for your application

Name
Address
Postcode
Telephone
Email

Q17. Your group/organisation bank account

Account name
Bank/Building Society name
Bank/Building Society address
Postcode
Account number _ _ _ _ _
Sort code _ _ / _ _ / _ _

Q18. How many signatures do your cheques require?

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Q19. How many people in your group/organisation are allowed to sign them?

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Q20. May we give your group/organisation contact details to the press/ TV and radio?

Yes	No
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Declaration

1. I am authorised to make the application on behalf of the above organisation
2. I certify that the information contained in this application is correct
3. If the information in the application changes in any way I will inform The Ridley Family Charity
4. I give permission for The Ridley Family Charity to record the details of my organisation electronically and to contact my organisation by phone, mail or email with information about its activities and about funding opportunities.
5. I give permission for The Ridley Family Charity to share my application and the details of my organisation with Community Foundation, and for Community Foundation to contact my organisation by phone, mail or email to assess the application or with information about its activities and about funding.

We take data protection seriously. Our privacy policy can be found at www.blagdonestate.co.uk/privacy

Signed

Date

Checklist

Please enclose the following with your application. We will only process your application when we have received them and we are satisfied your application meets the criteria.

- Latest Annual Accounts AND a copy of bank statement in group/organisation name
- Constitution or Set of Rules
- Copies of written estimates or catalogue pages if you want a grant for equipment or capital items
- Child Protection Policy (if any)

Send your completed application by email to:

Michelle@blagdonestate.co.uk

Or by post to:

Estate Secretary, Blagdon Estate Office, Seaton Burn, NE13 6DE

Please keep a copy of this application